



City of Yakima and Yakima County



June 26, 2013

ATTENTION: All Proposers

SUBJECT: **Bid No. 11324**
Bulk delivery and Purchasing of gasoline and Diesel Fuel
Addendum No. 1

Please make the following changes to the Bid document:

- **Page 2, Notice to Bidders, bottom of first paragraph**

Notice is hereby given by the undersigned that sealed bids will be accepted in the office of the Yakima City Clerk, Yakima City Hall, 129 N. 2nd Street, Yakima, Washington 98901 until the hour of 2:00 pm, **July 18, 2013**, and publicly opened and read for:

- **Page 8, Section I - General, Item B - Bid Due Date,**

DUE DATE

Bids shall be submitted to the City Clerk's Office, Yakima City Hall, 129 North 2nd Street, by 2:00 p.m. on **July 18, 2013** in a sealed envelope labeled Bid No. 11324 with the date and time of bid opening written on it. If you plan on attending the bid opening, **DO NOT BRING YOUR BID WITH YOU INTO THE OPENING ROOM.** All bids must be submitted to the Clerk's Office.

Questions received from vendors

1. Question: Have any addendums been released?
Answer: *No, this is the first addendum thus far.*
2. Question: When is the anticipated award date?
Answer: *As stated in Section I, Item K, bid will be awarded within 60 days after bid opening.*
3. Question: When is the first board meeting after the bid opening?
Answer: *City: The City doesn't have a board.
County: The Yakima Board of County Commissioners meets every Tuesday at 10:00.*
4. Question: Will a decision be made at the board meeting or sometime before then?
Answer: *City: Does not award bids by a board or other committees. Bids are sent to the using department(s) for their recommendation and then awarded by City Manager.
County: Bids are sent to the using department(s) for their recommendation and then awarded by the Yakima Board of County Commissioners.*
5. Question: Can you accept up to 10% ethanol in your gasoline?
Answer: *City: Yes. County: Yes.*
6. Question: Can you accept up to 5% bio in your dyed diesel fuel?
Answer: *City: Is not excepting Bio-diesel right now.
County: Yes, only at their County Shop location.*

7. Question: Can we just bid on a winter additive in place of the #1 dyed diesel?
Answer: City: Yes. County: Yes.
8. Question: Would you award one vendor the full transport deliveries and a different vendor the <2500 gallons deliveries or would it be all to one vendor?
Answer: See page 3, Bid Form statement, second paragraph.
• The City/County reserves the right to award delivery and card lock purchases to one vendor, or different vendors.
9. Question: Would you award one product to one vendor and different product to a different vendor or would all products be awarded to one vendor?
Answer: See page 3, Bid Form statement, second paragraph.
• The City/County reserves the right to award delivery and card lock purchases to one vendor, or different vendors.
10. Question: Is a pump required to make delivery to any of the locations?
Answer: City: Yes. County: Yes
11. Question: Can you do better than Net 30 pay terms?
Answer: See page 5, bid Signature Sheet, optional Prompt Payment Discount.
City/County: Standard payment terms are Net 30 and City/County will not guarantee payment before thirty (30) days.
12. Question: Is there a DBE goal/requirement for this bid?
Answer: See page 15, Section II – Special Conditions, item T – Compliance/DBE Requirements.
Please change this section to read as follows:

T. Compliance/DBE Requirements:

Compliance with Laws:

The successful bidder shall comply with applicable Federal, State and local laws, regulations, and executive orders which are incorporated by reference herein. This bid may possibly be used by various divisions that are partially federally funded, and, therefore, must adhere to the following federal regulations, such as DBE, Lobbying and Debarment.

Disadvantaged Business Enterprise:

In response to Federal Regulations, the City of Yakima has established a goal for participation of Disadvantaged Business Enterprise (DBE) in City funded projects. The current goal is ~~12%~~ **less than 1%**. Contractors are expected to assist the City of Yakima by meeting these goals. Contractors are encouraged to give consideration to Disadvantaged Businesses and report to the City of Yakima where they have been successful in utilizing Disadvantaged Businesses.

If contractor is certified DBE, please enter your certification number below:

DBE Certification No. _____

13. Question: If so, can you please provide a list of possible DBE carriers/firms we could use for this bid?
Answer: You can refer to Washington State Department of Transportation, Disadvantaged Business Enterprise (DBE) Directory.
<http://www.wsdot.wa.gov/EqualOpportunity/DBEDirectory.htm>

14. Question: How soon after the bid opening will bid tabulations be made available?
Answer: *A preliminary bid tab will be available shortly after bid opening upon request. Final bid tab will be posted on web-site after award.*
15. Question: The requested tie to date for this bid 7/11/2013 which is also the date the bid is due. In order to make sure the bid arrives to you on time, we would have to use a tie to date of at least 3 days prior to 7/11/2013. Is there a different date that all vendors can use for this?
Answer: *The OPIS Average used in calculating your +/- differential margin on the Bid Form will remain 07/11/13 but the due date of the bid has been moved to July 18, 2013 (07/18/2013).*
16. Question: Would you consider an alternate firm price for the year?
Answer: *No.*
17. Question: If so, would you accept our clauses?
Answer: *No.*
18. Question: Clauses attached, please indicate which clauses would be acceptable and which clauses would be cause for rejection?
Answer: *See page 57, General Terms and Provisions, No. 41*

41. Qualified Bids

The General Terms and Conditions and Supplemental Terms and Conditions included in this bid document will govern the performance of the work. No other terms and conditions will be accepted. Bids that are conditioned in any way, or Bids that take exception in any way to the City of Yakima's General and Supplemental Terms and Conditions, may result in the Bid being considered non-responsive.

19. Question: An open records request was sent to your purchasing department. When will we be receiving these documents?
Answer: *See other attachments.*

Please acknowledge receipt of this addendum on the signature page (page 6) of the Bid document.

All bid specifications and addenda can be viewed on our website at:

<http://www.yakimawa.gov/services/purchasing/openings/>

If you have any questions, please contact me at (509) 575-6095 or at Susan.knotts@yakimawa.gov. I apologize for any inconvenience this addendum may have caused you.

Sincerely,

Susan Knotts, CPPB
Buyer II

Cc: Stuart Petri, Dave Velej, file